

VFW Post 2485

Post House Committee (PHC) Report

December 2018

To: Post 2485 Membership

Subject: December 2018 PHC Meeting Minutes

- I. The November Post House Committee (PHC) meeting opened at 1000 hours on 3 December 2018, chaired by PHC Chairman Eric Zarriello.
- II. The content of this report was presented to the General Membership Meeting (GMM) on 5 December 2018.
- III. Completed Projects:
 - a. Replaced several cracked tiles on counter top in the smoking area.
 - b. Relocated the A/C compressor from the smoking area to the side of the building.
 - c. Screwed the wireless service buzzer to wall in smoking area.
 - d. Touched-up with white paint where needed in smoking area.
 - e. Installed 2 ceiling fans in the smoking area.
 - f. A member requested 1 small table & 2 chairs were moved from Essary to front foyer.Reminder – No smoking within 10 meters of entrance / exits to building.
 - g. Repaired or replaced many inoperative light bulbs, light sockets and light fixtures throughout the building.
 - h. Installed 3 new light switches (1-VFW office, 1-Mens CR & 1-Womens CR).
 - i. Installed a new electrical outlet for the router and 2 fans in the dining room.
 - j. Installed a small shelf in conference room for the 3 remote controls (TV, AFN box and Projector).
 - k. BSA Troop 485 poster mounted on wall next to other BSA Troop 485 display case.
- IV. Ongoing Projects and Maintenance:
 - a. Workers will dispose of old a/c unit & old hot water heater 1st week of December.
 - b. 3 damaged bar stools and 1 damaged patio chair were sent out for repair.
 - c. The large ladder was taken into repair shop.
- V. Pending Projects:
 - a. JNV Roofing will start to remove the old roof and build the new roof covering the front foyer on December 12th after we host the CofA and Membership night.
Note: The job may take 2 days to complete and we may need to close main entrance during construction. I will post notices on site and on social media sites.

VI. Future Projects under consideration:

- a. Move the VFW Post 2485 & Lamp Post signs to the front of the building after the new roof is built.
- b. Install Sun shade for smoking area.
- c. Repair door knob on conference room door
- d. Install a shelf on bar tv/liquor display to hold the audio/video equipment and eliminate clutter.
- e. Repurpose/rebuild wall cabinet in storage area.
- f. Repair or replace inoperative ceiling fans throughout the building.
- g. Add another or larger exhaust fan for Men's CR.
- h. Remove old inoperative a/c compressor units on roof and seal mounting holes.
- i. Install screen over rain gutter to prevent debris from clogging the gutter/drainpipe.
- j. Ride sharing and event announcement bulletin boards.
- k. Re-paint yellow parking stall lines, metal posts and speed bumps.
- l. Replace old LED light in conference room with better lights.
- m. Add poster frames at both entrances.
- n. Mount wall fan in front foyer.

// SIGNED //

Eric Zarriello

PHC Chairman